Yearly Status Report - 2018-2019

Part A	
Data of the Institution	
1. Name of the Institution	**ROHTAS MAHILA COLLEGE**
Name of the head of the Institution	**Dr. Sudhir Kumar Singh**
Designation	**Principal**
Does the Institution function from own campus	**Yes**
Phone no/Alternate Phone no.	**06184221170**
Mobile no.	**9431839557**
Registered Email	**rmciqac1975@gmail.com**
Alternate Email	**sudhirkumarsingh2017@gmail.com**
Address	**CIVIL LINE,NEAR KALI ASTHAN, OLD GT ROAD**
City/Town	**Sasaram**
State/UT	**Bihar**
Pincode	**821115**
2. Institutional Status	
Affiliated / Constituent	**Constituent**
Type of Institution	**Women**
Location	**Urban**
Financial Status	**state**
Name of the IQAC co-	**Mr. AMARJEET KUMAR**

ordinator/Director	
Phone no/Alternate Phone no.	**06184221170**
Mobile no.	**9738176201**
Registered Email	**rmciqac1975@gmail.com**
Alternate Email	**amarjeetkumar011@gmail.com**

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	**https://www.rohtasmahilacollegessm.ac.in/naac/a-q-a-r/**
4. Whether Academic Calendar prepared during the year	**Yes**
if yes,whether it is uploaded in the institutional website: Weblink :	**https://www.rohtasmahilacollegessm.ac.in/academics/academic-calendar/**

5. Accrediation Details

Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	**Period To**
1	**B**	**2.15**	**2018**	**27-Sep-2018**	**26-Sep-2023**

6. Date of Establishment of IQAC	**04-Aug-2017**

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
Seminar on Swachha Bharat abhiyan	**18-Aug-2018 1**	**120**

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file_path='.encrypt('Postacc/Special_Status/'.$instdata->upload_special_status)}}

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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount

No Data Entered/Not Applicable!!!

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9. Whether composition of IQAC as per latest NAAC guidelines:	**Yes**
Upload latest notification of formation of IQAC	**View Link**
10. Number of IQAC meetings held during the year :	**2**
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	**No**
Upload the minutes of meeting and action taken report	**No Files Uploaded !!!**
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	**No**

12. Significant contributions made by IQAC during the current year(maximum five bullets)
• Encouraged all departments to organize academic and skill development programmes for students. • Encouraged each department to conduct extension activities for benefit of society. • Directed departments to celebrate important days. • Directed departments to organize academic, cultural, cocurricular, recreational and sports events and encouraged students to larger participation the events • Directed departments to conduct seminars/workshops on relevant issues related to the betterment of social life
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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
Academic Development	Proposal to start vocational course like BBA and BCA
Renewal of N-LIST	Subscription of e-journals and e-books offered through N-LIST has been renewal for 2017-18.
Awareness Development Programme	Awareness programme conduct by college NSS unit to make aware to cast vote.state goverment programme Jal, jeewan and hariyali to make aware about environment.

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14. Whether AQAR was placed before statutory body ?	No
15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No
16. Whether institutional data submitted to AISHE:	Yes
Year of Submission	2018
Date of Submission	30-Sep-2018
17. Does the Institution have Management Information System ?	Yes
If yes, give a brief descripiton and a list of modules currently operational (maximum 500 words)	The college has a Part of UMIS (University Management Information System) utilizes the benefits of information in two modules: 1. Admission (2) Examination 1. Admission: At the behest of the Governor's Secretariat, Bihar, admissions at U.G. and P.G. levels in conventional as well as vocational / professional courses are done at university level. For admissions, applications are invited online and after scrutiny, the selection list is also uploaded online. A link is also provided to the college. Through the link. We assess the number of applications submitted for each course of the college and the number of students selected through number of choices each student has exercised / enlisted and performance in entrance tests in the subjects / course which he / she wishes to undertake. All of the informations are downloaded and saves. It helps us in analyzing the

popularity / states of a particular course and also in envisaging further strategies for improvement. Since each students has to provide his / her details such as Father's / Mother's Name, Category, Qualifications, Address, Gender, email, mobile No. etc., therefore, a comprehensive information about the student is stored which can be retrieved as and when required. 2. Examination: Examination forms are also filled online. The university provides a link to the college and the college authorities after proper verifications give approval. From thus, we get the list of appearing students. All information pertaining to examinations are provided online. Results / outcome of the examinations are also given online. The data captures related to examinations, facilitate analysis of the outcomes / result and help us in strategizing the course of corrections for further improvement.

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 5 words

A full proof strategy has been worked out to deal with the problem of students and ensure them a better prospect. On the very first day in the institution the students are given a brief introduction of the syllabus which they have to cover in course of their study. For the sake of their convenience the syllabus is segregated into several parts and a timeframe is fixed to cover each and every section of the syllabus and to see that even the minutest details falling inside the purview of the syllabus are not left untouched. Students are also suggested to take recourse to modern technology to enrich their range of knowledge. Browsing through books available in the library is also a part of their regular exercise which helps them prepare for their examinations and develop extensive ideas about the topic covered by them. Equal emphasis is given on the subjective as well objective aspects of the syllabus. Group study is also encouraged among the students which has paid dividend in the long run. Tutorial classes are also arranged at regular interval to help the students overcome the challenges posed to them in course of their study. Seminars and guest lectures too arranged to widen the boundary of their perception. The students are responding positively and have been benefitted by these successive measures undertaken by the faculty. The faculty is working over night to see that the grievances of the students are fully pacified and they come out victorious in the ensuing examinations. If time permits they are asked to go through the books and journals, though do not figure in the list of books covered in the syllabus, to keep them update and to make icing on the cake as well.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employability/entrepreneurship	Skill Developmen
NIL	NIL	Nil	0	NIL	NIL

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
Nill	NIL	Nill

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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at th affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
Nill	NIL	Nill

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	0	0

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
NIL	Nill	0

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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
Nill	NIL	0

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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	Nill
Parents	Nill

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution (maximum 500 words)

Feedback Obtained

Feedback are obtained through various stakeholders (i) Students (ii) Teacher (iii) Alumni (iv) Parents (v) Staffs. Questions in feedback relate to academic, administrative aspects of the college. These questions cover almos all important areas starting from curricular aspects to teaching, learning and evaluation, student support and progression, infrastructural supports, governance and management. There are separate set of question for each stake holders students, teachers, alumni, parents and staffs. In questionnaire pertaining to teachers, covers important areas like research, incentives, welfare mechanism etc. Alumni are asked to elaborate upon the quality of the education being imparted in their almamater and the status of placements, counselling etc. Suggestions are sought from all stakeholders for further improvement of the college. At present, feedbacks are being obtained offline but online feedbacks forms would be made available shortly. The feedback obtained from various sources are analyzed meticulously in punctilious details. The information derives from the analysis, help in strategic and perspective planning and evaluating the undergoing plans. These help us in identifying and weeding out the problems having deleterious effects on successful implementation of the plans and policies. These also helps in

making strategies for quality enhancement in teaching and learning process. Information obtained through feedback helps us in bridging the gap between deliverance and expectation.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BA	Bachelor of Arts Part – I	1260	1015	1015
BA	Bachelor of Arts Part – II	1240	424	424
BA	Bachelor of Arts Part – III	1240	941	941

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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2018	2380	0	13	0	14

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used
13	5	1	1	1	1

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2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

The College is located in district headquarter of Rohtas, which is semi- urban area. The girls admitted here belongs to nearby villages and town of Sasaram. Due to their Socio- economic condition and poor Schooling most the girls are slow learners. Only few advance learner girls admitted here. We use following criterion to differentiate between the slow and advance learners. 1. On the basis of the marks of Intermediate examination. 2.Class room Discussion 3.Classroom Tests 4. Responsiveness and activeness in the classroom 5. Girl's behaviour in the classrooms. 6. Body language of the girls inside and outside the Classrooms. 7. By analysing their Creativity. 8. Participation in Extra- curricular activities. 9. Problem solving capacity……etc. Programs for the Advance learners: Though the number of advance learners are few, but we try for their betterment by 1.Organising Group Discussion 2. Debate, Essay, Painting and other competitions for their improvement. 3. Special lectures on current and burning issues. 4. Organising Seminars for their upliftment. Special Programs for the Slow Learners: We give more attention to slow learners. Some of them are as follows: 1. Create safe environment for the girls, they do not hesitate to attend the college. 2. Enhancing curiosity in girls. 3. Organizing Remedial classes. 4. Treat with Empathy. 5. Through teaching the basics of Subject. 6. Interacting with parents. 7. Boosting confidence level in their interest areas. 8. Giving importance in the classrooms. 9. To provide counselling for their personal problems. 10.Motivational classe

are conducted time to time by the Teachers in the classroom to encourage Students. 11. Re-explaining o
critical topics. Through conducting bridge courses, if required.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Rat
2380	13	1:183

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
21	13	8	1	11

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
Nill	NIL	Nill	NIL

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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of result during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results semester-end/ year- end examination
BA	BACHELOR OF ARTS	III	28/05/2018	17/07/2018

No file uploaded.

2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words

The College is a constituent unit of Veer Kunwar Singh University, Ara. Therefore we completely follow the Evaluation system of the University. We follow the instructions of V K S University. Examination committee of the college organizes the examination according to schedule of the University. Class tests are also organized by the college for the improvement of the students' knowledge and examination practice. Through class test we differentiate between slow and quick learners. After the evaluation of clas test we give more attention on weak students. The evaluation processes of final examination are done by the University. There is no provision of internal evaluation in graduation courses in Veer Kunwar Singh University, Ara. We are in process to adopt semester system for teaching and evaluation near future in graduation courses.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (25 words)

The academic calendar is released by the affiliating university and is to be followed in totality by our College. The same academic calendar is published in the College prospectus and college website before the beginning of the session of every academic year. It provides plan for the academic year to students, There are following way to ensure that stakeholders of the college are informed about the evaluation Schedule and process. The prospectus, regulations orientation workshop and student faculty interaction, counseling with teachers acts as means for proper communication to students on "Evaluation System".

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

http://rohtasmahilacollegessm.ac.in/

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentag
UNDERGRADUATE	BA	BACHELOR OF ARTS	961	912	94.9

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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

http://rohtasmahilacollegessm.ac.in/

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during th year
Nill	0	NIL	0	0

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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovat practices during the year

Title of workshop/seminar	Name of the Dept.	Date
NIL	NIL	

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Categor
NIL	NIL	NIL	Nill	NIL

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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsered By	Name of the Start-up	Nature of Start-up	Date of Commenceme
NIL	NIL	NIL	NIL	NIL	Nill

No file uploaded.

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
NIL	0

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
International	HOME SCIENCE	4	Nill
National	ECONOMICS	2	Nill
National	SANSKRIT	2	Nill
National	ENGLISH	4	Nill
National	ECONOMICS	2	Nill

No file uploaded.

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Bachelor of Arts	2

No file uploaded.

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citatio excluding self citation
No Data Entered/Not Applicable !!!						

No file uploaded.

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation a mentioned in the publication
No Data Entered/Not Applicable !!!						

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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Nill	0	0	0	0

No file uploaded.

3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, communit and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the yea

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Jal Jiwan Hariyali	COLLEGE NSS UNIT	11	60

| Dahej Se Mukti | COLLEGE NSS UNIT | 13 | 150 |
| Naari Shakti | COLLEGE NSS UNIT | 13 | 80 |

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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
NIL	NIL	NIL	0

No file uploaded.

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
SWACHCH BHARAT ABHIYAN	College NSS Unit	Swachh Bharat Healty Bharat	11	90
WORLD AIDS DAY	COLLEGE NSS UNIT	AIDS AWARNESS PROGRAMME	13	80
WOLRD WOMENS DAY	COLLEGE NSS UNIT	WOMEN EMPORMENT AWAREMENSS PROGRAMME	13	110

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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
NIL	0	0	0

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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participa
NIL	NIL	NIL	Nill	Nill	0

No file uploaded.

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
NIL	Nill	NIL	0

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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
22	21

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Class rooms	Existing
Seminar Halls	Existing
Laboratories	Existing
Classrooms with LCD facilities	Newly Added

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4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automatio
AUTOLIB	Fully	1.1	2018

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	12668	0	0	0	12668	
Reference Books	0	0	0	0	0	
Journals	0	0	0	0	0	

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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
NIL	NIL	NIL12	Nill

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4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Othe
Existing	120	6	0	1	1	3	1	10	0
Added	0	0	0	0	0	0	0	0	0
Total	120	6	0	1	1	3	1	10	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

10 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recordin facility
No Data Entered/Not Applicable !!!	

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excludin salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurredon maintenance of physical facilites
21	22	20	19

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

Procedures and policies for maintaining and utilizing physical, academic an support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link) Response: Yes, the college has an established and efficient systems and procedures for maintaining and utilizi physical, academic and support facility. The in charges of different academi and other support facilities make the policies related to this and implemen it in best possible and suitable ways. The college has several committees fo the decision making and implementing the different support facilities. Each Classrooms are well cleaned and equipped with necessary items of teaching learning. Though our college has no science faculty and therefore only some labs are available in the college and it is properly handled by the head of concern departments. Library of the college is fully equipped with IT facilities and arrangement of library is made by our library in charge and supporting staff of library. The college has a well maintained Indoor Stadiu and the arrangement of this is done by our game teacher and supporting Staff The S.O. of office involves all non -teaching staff in different works according to their capabilities. The principal of the college supervises al the physical, academic and supporting facilities.

https://www.rohtasmahilacollegessm.ac.in/

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	NIL	0	0
Financial Support from Other Sources			
a) National	NIL	0	0
b)International	NIL	0	0

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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
NIL	Nill	0	0

No file uploaded.

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passedin the comp. exam	Number of studentsp placed
Nill	NIL	0	0	0	0

No file uploaded.

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexu harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redress
0	0	0

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Nameof organizations visited	Number of students participated	Number of stduents placed	Nameof organizations visited	Number of students participated	Number of stduents placed
NIL	0	0	NIL	0	0

No file uploaded.

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to
Nill	0	NIL	NIL	NIL	NIL

No file uploaded.

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
Nill	0

No file uploaded.

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
NIL	NIL	Nill

No file uploaded.

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for	Number of awards for	Student ID number	Name of tl student

			Sports	Cultural		
Nill	NIL	Nill	Nill	Nill	Nill	NIL

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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The Alumni Association Cell consists of teacher and students. so the studen
can participate in meetings of alumni student. Following are the various
academic and administrative bodies that have student representatives on them
N.S.S Students Council Students Grievance Redressal Cell Anti-Ragging
Committee Library Advisory Committee Alumni Association Though the curriculu
is designed and revised by the Veer Kunwar Singh University, Ara but for
effective curriculum delivery, we give weightage to academic improvement an
at the same time give sufficient importance to overall development of studen
by encouraging them to work with various forums of the college such as Stude
Council, NSS and Managing Committee etc.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

0

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

0

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

Yes, the College promotes a participatory management culture in all
activities. • The college promotes participative management by the inclusio
of all the stakeholders: Management, Principal, H.O.D., Faculty members,
Administrative staff, students, Parents and Guardians. • Meeting of the Loca
Management Committee and the Faculty is organized similarly regular
departmental meeting are also organized. • The IQAC Chairman and the colleg
Principal form various academic and cultural committees. All the members o:
the committee actively contribute for effective, smooth and prompt
functioning for achieving plans and goals of the respective committee. •
Feedback is taken from the stakeholders through Parents-teachers meetings,
Alumni meetings and structured questionnaire feedback from students to
improve the teaching learning process. • Thus all levels of stakeholders
contribute and promote a culture of participative management.

6.1.2 – Does the institution have a Management Information System (MIS)?

No

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 wo each):

Strategy Type	Details

Admission of Students	Admissions are done by the university through entrance test. The students are sent from the university on the basis of merit cum choice. Students give choices for the colleges an on the basis of performance in the entrance test, they are given offer letter and after verification of the documents their admissions are approved by the college online. This process is applicable on admission to all disciplines UG, F and Vocational/Professional. The reservation policy of the Government of Bihar are strictly adhered to and SCs, STs an girl students of all categories are given full exemption o fee. The admission process is transparent and the category wise list of the students selected on the basis of merit cu choice of the college and the subject are uploaded on the university website. Admissions under sports quota is made o merit as per the recommendations of the sports committee.
Human Resource Management	The quality of human resources dictates the success of an organization. Effective Human resource management gives competitive edge and maximizes employee performance. Strategies for quality improvements in human resources management include: (a) Strategic management and optimum utilization of human resources. (b) Minimizing staff attrition rate and improving retention rate. (c) Providing requisite facilities to staff and teachers. (d) Welfare measures like Group Insurance etc. (e) Strategic planning t integrate individual's organisational goals. (f) Maintenanc of amicable and cordial relations between management and employees.
Library, ICT and Physical Infrastructure / Instrumentation	Library, ICT and Physical Infrastructures/ Instrumentation Significant initiatives have been taken by the Library Advisory Committee to render the library user friendly and these include: (a) Classification, cataloguing and automati of library (b) Implementation of N-LIST (c) Purchase of ne books,(d) The process of cataloguing, classification and automation of departmental seminar libraries located in different departments are being carried out. To keep pace with changing trends in software and hardware, the college endeavors to update and upgrade IT infrastructures. Weeding out of old and outdated computers and replacement by new computers are regularly carried out. The campus is WiFi enabled, therefore classrooms have facilities for ICT enabl teaching and learning process with the help of portable community computer Kyan/LCD projectors. Provisions are mad in annual budget for procurement, upgradation, deployment a maintenance of computers. AMC are made every year for upkeeping and maintenance of computers. The policy of the college is to provide and create essential infrastructures support quality education and to provide conducive ambienc for teaching and learning. Funds are properly allocated fo enhancement of infrastructures and their optimum utilizatio Attempts are made for acquisition of funds from state, central and other funding agencies for augmenting and expanding infrastructures.
Examination and Evaluation	Lesson learnt in theory and practical classes form a major ingredient of the evaluation of the students knowledge.The college within the scope of the university guidelines trie its best to bring reliability and accountability in the evaluation process. The major reforms initiated by the Chancellor's secretariat and implemented by the university and colleges. The evaluation process comprises of two

	University examinations and evaluation by external examiners. The marks obtained in continuous Internal Assessment based on internal exams, regularity/punctuality, seminars/quiz and conduct of students, are sent to the university and marks obtained in CIA and external examination form the basis for evaluation of the student's performance.
Teaching and Learning	At the start of the beginning of the session, in the meeting of Heads of the Departments with Principal, detailed plan layout is prepared. Each department plans in detail the time schedule of theory and practical classes based on the number of students, availability of space and infrastructural supports. Besides conventional mode of teaching our teachers adopt various modes of teaching like use of ICT facilities, models, charts and use of laboratories to facilitate "Learning by Doing" in the Laboratory (LBDL). The college organizes different programmes to enhance knowledge, management skills, life skills distinct from the course curriculum.
Curriculum Development	The college is a constituent unit of Veer Kunwar Singh University Ara, UG curriculum is prepared by the university and a large number of teachers are members Board of studies/syllabus committee and thus play pivotal role in restructuring/revising curricula of various subjects. Course studies were prepared under the supervision of Governor's secretariat.

6.2.2 – Implementation of e-governance in areas of operations:

E-governace area	Details
Planning and Development	To be introduced from next academic session
Finance and Accounts	To be introduced
Administration	MIS to be introduced
Student Admission and Support	At the behest of the Governor's Secretariat, Bihar, admission at U.G. levels in conventional as well as vocational / professional courses are done at university level. For admissions, applications are invited online and after scrutiny, the selection list is also uploaded online. A link is also provided to the college. Through the link. We assess the number of applications submitted for each course of the college and the number of students selected through number of choices each student has exercised / enlisted and performance in entrance tests in the subjects / course which he / she wishes to undertake. All of the informations are downloaded and saves. It helps us in analyzing the popularity / states of a particular course and also in envisaging further strategies for improvement. Since each students has to provide his / her details such as Father's / Mother's Name, Category, Qualifications, Address, Gender, email, mobile No. etc., therefore, a comprehensive information about the student is stored which can be retrieved as and when required.
Examination	Examination forms are also filled online. The university provides a link to the college and the college authorities after proper verifications give approval. From thus, we get the list of appearing students. All information pertaining to examinations are provided online. Results / outcome of the examinations are also given online. The data captures related to examinations, facilitate analysis of the outcomes / result

and help us in strategizing the course of corrections for
further improvement.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membersh
fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount support
Nill	NIL	NIL	NIL	0

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6.3.2 – Number of professional development / administrative training programmes organized by the College
for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participant (non-teachi staff)
2018	ICT TRAINING PROGRAMME	ICT TRAINING PROGRAMME	15/01/2019	19/01/2019	11	12

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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme,
Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Durati
ICT PROGRAMME ON FDP	11	11/03/2019	15/03/2019	5

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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
13	13	9	14

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
NIL	NIL	NIL

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

The income and expenditures are closely monitored by Bursar (Income),
Bursar(expenditure) and the Accountant headed by the principal. Proposals fo
college are approved by Development cum Building committee and proposals
pertaining to purchases are approved by the "Purchase Committee" of the
college. All financial rules and regulations are properly followed. Interna
audits are done annually after the end of the financial year. Audits of al
accounts including Vocational/Professional departments are carried out. The
last audit of the financial year 2017-18 was accomplished in September ctobe
2018. In addition to it, external audit by the university has been done
comprehensively in 2018. In case of salary and Development grants, the

college prepares budget for the forthcoming year and sends it to the
university. It is duly approved by the syndicate at the university level an
sent to the Education Department of the Govt. of Bihar. The state governmen
after scrutiny and approval sends the budget of all universities of Bihar t
the Bihar Legislative Assembly, where it is passed and thereafter, grants a:
released by the state government.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies duri
the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpo
NIL	0	0

No file uploaded.

6.4.3 – Total corpus fund generated

0

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Nill	Nill	Yes	V.K.S.U
Administrative	Nill	Nill	Yes	V.K.S.U

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

NIL

6.5.3 – Development programmes for support staff (at least three)

NIL

6.5.4 – Post Accreditation initiative(s) (mention at least three)

NIL

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	Nill
c)ISO certification	Nill
d)NBA or any other quality audit	Nill

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
Nill	NIL	Nill	Nill	Nill	0

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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during
the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
NIL	Nill	Nill	0	0

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
NIL

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	2
Ramp/Rails	Yes	2
Rest Rooms	Yes	4
Scribes for examination	No	1
Special skill development for differently abled students	Yes	1

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
Nill	Nill	Nill	Nill	Nill	NIL	NIL	Nill

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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
NIL	Nill	NIL

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
NIL	Nil	Nil	Nil

No file uploaded.

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

Green Practices • Students, staff using a) Bicycles b) Public Transport c) Pedestrian friendly roads • Plastic-free campus • Paperless office • Green landscaping with trees and plants Response: The college is located on the main road in Sasaram. Public transport system is available round the clock at college gate. Most of the college staff uses public transport to attend the college. The students of college also uses public transport due to its availability and suitability. The college campus is fully free of plastic. Use of plastic is strictly prohibited in the college campus. The students of this college cooperate in green practices with the college. The roads near the college are pedestrian friendly. The college campus is full with greenery and different type of medicinal and botanical plants. The college ground is fully covered with green grass. In the college campus sufficient number of trees are growing. Different type of flowers are blooming in the college campus.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

1.Establishing Environment friendly Mechanism in the College campus: To make the college campus eco- friendly. Increase the awareness among the students

about environment. To keep the college campus neat and clean. The context: W
are the part of this environment. We believe in sustainable development.
Without healthy environment no society can be developing. The Practice: Man
initiatives have been taken by the college administration to make the colleg
campus environment friendly. Some of them are followings: Energy conservatio
: As we know that the non- renewable source of energy is very limited in ou
world and energy is the main source of our lives. Through minimal consumptic
of energy is the saving factor of energy conservation in our college campus
We uses LED bulbs in classrooms and offices to save the energy. . The colleg
has established a Solar panel of 1 KV and in near future the capacity of
solar panel will be increased. We are in process of identification of
renewable, Rain Water Harvesting: A Rain water tank has been constructed in
the college campus for harvesting rain water to prevent soil erosion and mee
the water requirements partially. Availability of drinking water is a majo
issue in Sasaram town and rain water harvesting may be effective to recharg
the ground water level. Efforts for Carbon Neutrality: The College is locate
on the old GT road in Sasaram. Proper measures has been taken to reduce
carbon emission to keep the campus of college population free. Planting a
varieties of trees and flowers have contribute to carbon emission in the
college campus. NCC and NSS Volunteers are involved in plantation and care o
the trees. Hazardous Waste Management: The college campus is plastic free
zone. Vermi -Compost has been established to decompose the degradable waste
in the campus. We ask our students to bring a bucket of cow dung or seeds o
the degradable materials for the Vermi- compost refilling. Constraints: The
major challenge is to maintain the greenery in college campus. The college
campus is small in area, therefore we have limited scope of gardening and
plantation. Another constraint is lack of proper finance. Evidence of
success: So many plants are planted in the college campus. Enough numbers o
dustbins are kept in college premises and dustbins for each classroom are
provided to keep the college campus neat and clean. Water harvesting and
Vermi compost system have been established for the purpose. Goals:0
Innovation in teaching learning process. To make the admission process hass
free and less time consuming. The Context: In compliance to fulfil the
government order and increase the use of ICT in admission and teaching
learning process, the college has introduced this system. The Practice: Al
the admission related information like brochure and admission form are
uploaded on the college website. Admission forms only can be submitted
through college website www.rmcsasaram.org. Evidence of Success: The colleg
has successfully completed the online admission process. Free Wi-Fi is
available for the college staff and students.

**Upload details of two best practices successfully implemented by the institution as per NAAC format i
your institution website, provide the link**

https://www.rohtasmahilacollegessm.ac.in/

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priorit
and thrust in not more than 500 words

Our Mission To motivate individuals of Marginazed sections of society by
spreading education to mark them morally upright, intellectually well –
informed socially concerned emotionally balanced and culturally accomplished
'' Our Vision To see the college among top 20 educational institutes of Biha
by 2030. Objective Located in the semi urban region inhabited by rural
populace the institute is committed to bring them to the national mainstrea
It is perceived as the only ray of hope for the girl students who are looki
for abetter prospect with the help of teaching being imparted to them.

Provide the weblink of the institution

https://www.rohtasmahilacollegessm.ac.in/

8.Future Plans of Actions for Next Academic Year

Our vision statement delineates and nurture hopes that students of our colle would have knack for solving growing demands of the society, germinate innovative ideas and would model environment to face global sustainability challenges. We believe that "We can build youth for future" In consonance wi the above statement our R D activities are oriented towards amelioration of the society through arsenic and fluoride mitigation strategies in drinking water of Bihar and extension activities. The ultimate goal of meaningful scientific researches and efforts are to solve societal problems and to develop and model technological and scientific marvels towards benevolence o the society. Arsenic and fluoride contaminations in drinking water are rampa and wide prevalent in Bihar. Following essence of the Vision and Mission statement, the college has focused its R D activities towards the benefits o the society. An international project entitled "Project INNOWATEREvolvement Novel and Rapid Monitoring sensor in rural settings of Bihar" is a novel attempt in this direction. The Mitigation strategies pertaining to Arsenic a Fluoride contaminations have been widely acclaimed nationally and internationally. The college has installed an Arsenic filtration unit to be operated through solar energy in Maner Block of Patna district. DSTNIAS sponsored project on "Community based technological solution for providing safe drinking water to Arsenic exposed population in GangaMeghnaBramhaputra Delta" has contributed immensely in improving the water quality in this region. At Maner Block in Patna district, Villages have been immensely benefited from the clean water that is now pumped from deep borewells that were dug for understanding hydrology of the arseniferrous aquifers. After close monitoring and comprehensive testing and declared safe, these hand pum were donated to villagers in consultation with our international research partner, TU, Delft, The Netherlands. These now serve as safe water sources. Similar processes have been carried out in case of Fluoride contamination, i Nawada district of Bihar. With locally available herbs, attempts have been made to make available fluoride free drinking water. Simultaneously, awarene campaigns on clean drinking water are being carried. The action, research ha become mutual learning platform for academia and "laboratory has been extend to local population" to solve societal problems. In this was our endeavored motivate teachers, researchers and students to undertake innovative academic pursuits that meets the humane and societal demands are on the road to success.